

## ***Creator***

**Element:** Creator

**Mandatory:** Yes (if available)

**Repeatable:** Yes

**Description:** Entity or entities primarily responsible for creating the intellectual content of the resource, including individuals, families, and corporate bodies. Examples include authors of written documents, artists, illustrators, photographers, collectors, organizations, etc. For archival collections, the creator is the entity that is responsible for the collection's existence. This can include authorship but also focuses on the reason that the collection is brought together.

**Refinements:** none

**Schemes:** Library of Congress Name Authority File (lcnaf)

### **Input Guidelines:**

- 1) Enter the individual(s), family(ies), or corporate body(ies) primarily responsible for the creation of the resource, using the authoritative form of the name. Use national standards, such as Library of Congress Name Authority File (<http://authorities.loc.gov>) to find the authoritative form.
- 2) For more than one Creator, use separate Creator elements.
- 3) If an authoritative form of the name does not exist, create one based upon the AACR2, chapters 22 (personal names), 23 and 24 (corporate headings) or DACS chapters 12 (personal names), 13 and 14 (corporate headings). Rules for creating family names can be found in DACS Chapter 12 (12.29). These chapters will give you guidelines on the basic structure of authority formats and help you make decisions on how to write a name.
  - Enter personal names in inverted form: Last name, First name, Middle name or initial. If known, use birth, death, or flourished dates.
  - For corporate names, use shortened hierarchy when possible to uniquely identify the body in question. For state laws and other kinds of resources use the jurisdiction as a corporate body. For questions about entering a corporate body directly or indirectly (expressing subordination to another corporate body), please see AACR2, chapter 23.
  - For family names, use the family surname followed by the word "family." (DACS, 12.29.1)
- 4) Use the **Contributor** element to record people or corporate bodies who perform a secondary, rather than primary, role the creation of the intellectual content of the work (see below for more information).